



May 6, 2016

LIBRARY COMMISSION SPECIAL MEETING NOTICE

The Village of Forsyth Library Commission has scheduled a **special** meeting for
Wednesday, May 11, 2016 at **1:30 p.m.**

This meeting will be held in the Conference Room at the Forsyth Public Library.
The agenda for the said meeting is attached.

If you have any questions, please call the Village Hall at 877-9445.

Library Director
Rachel Miller

cc: Mary Jo Rowley
Bernadette Birkholtz
Lakshmi Jyothinagaram
Pat Parr
Cheryl Lehman
Dave Webb
Pramod Chikkappaiah
Trustee Steve Hubbard
Trustee Bob Gruenewald
Trustee Dave Wendt
Trustee Jim Peck
Trustee Larry Reed
Trustee Kerstin Trachtenberg
Mayor Marilyn Johnson
Village Administrator, David Strohl
Village Clerk, Amy Goodman
Community and Economic Development Coordinator, Emily Prather
Village Vision

Village of Forsyth Public Library
Library Commission Meeting Agenda

Wednesday May 11, 2016
1:30 p.m.
Library Conference Room

The regular monthly meeting of the Forsyth Public Library Commission is scheduled for Wednesday May 11, 2016 at 1:30 p.m. in the Conference Room located in the library.

Call to Order

Roll Call

Minutes

Minutes from April 13, 2016

Public comment: Anyone who wishes to address the Library Commission may do so at this time. Please state your name and address, and limit comments to three minutes or less. Relevant printed material and handouts that support your concerns or topic are welcome.

New Business

- Introduction of new Library Commission member
- Selection of Library Commission chair and secretary
- Meeting dates and times through May 2017
- OMA training requirements
- Nonresident library card
- Per Capita Grant requirement: Resource sharing discussion
- Per Capita Grant requirement: Collaborative efforts

Old Business

- Overview of FY17 Per Capita Grant requirements
- Summer reading program 2016

Librarian's Report

Circulation, attendance, and library statistics for the month of April

Adjournment

Library Commission Meeting Minutes
Village of Forsyth Public Library
April 13, 2016

Call to order

The meeting was called to order by Tammy Brummitt at 1:03 p.m.

Roll Call

Tammy Brummitt
Lakshmi Jyothinagaram
Pat Parr
Mary Jo Rowley (1:20 p.m.)
Cheryl Lehman
Dave Webb

Also Present

Rachel Miller, Library Director

Absent

Bernadette Birkholtz

Minutes

There were no corrections, additions, or deletions to the March 9, 2016 minutes. Webb moved and Parr seconded to approve the minutes. Motion carried on voice vote; all members voting yea.

Public Comment

There was no public comment.

New Business

Discussion of the Library as a Provider of Educational and Training Opportunities

Director Miller asked the members to brainstorm ideas for these opportunities as required by the Per Capita Grant FY17.

The items discussed were: several summer programs, Thousand Books, the two book clubs, music, art, Tech Club, math club, Windows 10 program (Staples), the website, public access computers, ACT preparation for high school students. A survey has been taken to find out the needs of the community. There was a discussion on how to better serve Hickory Point Christian Village senior community.

Member Resignation

Member Dave Webb notified the Commission that he would be moving out of the Village of Forsyth sometime after May 1, 2016, due to family circumstances. He will provide a written resignation when the date is known.

Meeting Time Change

After discussion there was agreement to change the time of the next meeting to 1:30 p.m. Dates and times of regular meetings have to be notified to the public and press in advance; therefore, the next (May) meeting will need to be changed by publication. The Director will attend to posting the May meeting as 1:30 p.m.

Old Business

None.

Librarian's Report

Circulation, Attendance and Library Statistics (March, 2016)

The Director presented her written reports and noted that the circulation figure of 7489 was better than the last five years.

Library Activities

Director Miller highlighted or added the following from her submitted report:

- New materials titles have been added to the web page.
- One year out from the library renovations, she is pleased with how things turned out (noting it seemed like two months of a bad dream).
- There is a National Library Week reception in the library today.
- Thousand Books program started January 1, 2016, and the first child has completed it.
- The Summer Reading Program "Read for the Win" calendar is being completed for May 1, 2016 distribution.
- The theme for the 2017 Summer Reading Program is "Read by Design".

Presentation to Chairman

The Director noted that this was Chair Tammy Brummitt's last meeting due to the completion of her term. Brummitt was commended for her tenure on the Commission.

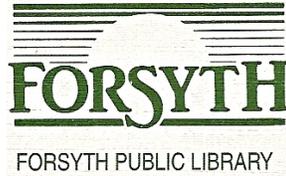
Adjournment

Webb moved, Rowley seconded to adjourn the meeting at 2:05 p.m. Motion declared carried on voice vote; all members voting yea.

Respectfully submitted,

Cheryl K. Lehman

Cheryl Lehman, Secretary



**Library Director's Report
Library Commission Meeting
May 11, 2016**

April Library Statistics

- Circulation - 6,972 (April 2015 6,507)
- Attendance - 3,433 (April 2015 3,515)

Library Activities

- Summer reading program preparation continues, including production of reading logs, registration cards and summer signage, along with plans for library décor and displays.
- The 2016 Summer Park and Library Program calendar was completed and mailed. Forsyth residents have received copies in the mail. Copies are also available at the library, village hall, and on our web page.
- The library's spring story time series completed on Thursday, April 28. Story times for ages 2-5 will be offered again in June.
- Painted Lady caterpillars are currently featured in the library. Families have been having fun watching them grow and anticipating their change into butterflies.
- Sandi Hayes and I visited the Rochester Public Library on April 22 to see a demonstration of the new technologies they offer to their patrons. These include robotics, 3D printers, and STEM tools. (science, technology, engineering and mathematics) This demonstration was followed by a chance to brainstorm with other libraries about these technologies and share library programming ideas.
- Sandi and I also participated in two webinars about developing STEM library programs.
- Youth Services Librarian Sandi Hayes attended the Illinois Youth Services Institute in Normal, Illinois on April 1 & 2.
- I attended the Decatur Mini Maker Faire of Central Illinois on April 9. Several of the presenters there will be a good fit for our 2017 summer reading theme, Reading by Design.
- We had our first participant reach the 1000 book mark in our 1000 Books Before Kindergarten program. Congratulations to Noelle and her family! Her name will be placed in her favorite Fancy Nancy book to celebrate her accomplishment. As of May 1st, 86 children are signed up for the program.
- We celebrated Money Smart Week by highlighting the investment tools available through the library, including the Morningstar Investment Research Center database. On Tuesday of that week (April 26), we offered an Investing Principles program.

*Respectfully submitted,
Rachel Miller
May 6, 2016*