

Village of Forsyth Public Library
Library Commission Meeting Agenda

Wednesday March 14, 2018
1:00 p.m.
Library Conference Room

The regular monthly meeting of the Forsyth Public Library Commission is scheduled for Wednesday March 14, 2018 at 1:00 p.m. in the Conference Room located in the library.

Call to Order

Roll Call

Minutes

Minutes from February 14, 2018

Public comment: Anyone who wishes to address the Library Commission may do so at this time. Please state your name and address, and limit comments to three minutes or less. Relevant printed material and handouts that support your concerns or topic are welcome.

New Business

Introduction of new Library Commission member and overview of
Library Commission role and responsibility
OMA training requirements
Overview of FY19 Per Capita Grant requirements
Discussion of outdoor sign options

Old Business

Summer Reading Program 2018

Librarian's Report

Circulation, attendance, and library statistics for the month of February

Adjournment

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**Library Director's Report
Library Commission Meeting
February 14, 2018**

December Library Statistics

- Circulation - 5,952 (December 2016 6,123)
- Attendance - 3,091 (December 2016 2,978)

January Library Statistics

- Circulation - 6,306 (January 2017 6,562)
- Attendance - 3,239 (January 2017 3,176)

Library Activities

- The Illinois Public Library Per Capita Grant application for FY18 has been completed and submitted. The amount we receive from this grant varies from year to year, but the most recent amount was \$2,690.27.
- The ILLINET Interlibrary Loan and Reciprocal Borrowing Statistical Survey, a report required by the Illinois State Library, has been completed and submitted.
- The library's annual certification has been submitted to the Illinois State Library. Certification is required in order for libraries to continue to qualify for system services, grants, and programs.
- Youth Services Librarian Marissa White and I are planning summer library activities. The theme for 2018 is Reading Takes You Everywhere.
- I have met with Forsyth Event Coordinator Shauna Bohlmann to discuss plans for having the library as a rain-day site for the Easter Egg Hunt.
- After a break for the holidays, Baby TALK and Story Time resumed in January. Baby TALK meets each Wednesday at 9:30 a.m. and is designed for children ages birth to three. Story Time is offered each Friday at 10:00 a.m. for ages 3-5.
- We have created new "story time to go" packets for families. Books relating to a theme are bundled with craft supplies from past story times for families to enjoy at home.
- Library visitors are encouraged to create Valentines for Vets. Supplies will be available January 29 to February 9, and then the finished valentines will be mailed to the Veterans Affairs Illiana Health Care System in Danville.
- We have begun offering reusable book bags imprinted with the Forsyth Public Library's logo for \$2.00.

*Respectfully submitted,
Rachel Miller
February 9, 2018*



VILLAGE OF FORSYTH, ILLINOIS

March 9, 2018

LIBRARY COMMISSION MEETING NOTICE

The Village of Forsyth Library Commission has scheduled a meeting for
Wednesday, March 14, 2018 at 1:00 p.m.

This meeting will be held in the Conference Room at the Forsyth Public Library.
The agenda for the said meeting is attached.

If you have any questions, please call the Village Hall at 877-9445.

Library Director
Rachel Miller

cc: Mary Jo Rowley
Bernadette Birkholtz
Ken Kirschner
Pat Parr
Cheryl Lehman
Julia Livingston
Richard Moore
Trustee Kerry Denison
Trustee Bob Gruenewald
Trustee Dave Wendt
Trustee Jim Peck
Trustee Larry Reed
Trustee Kerstin Trachtenberg
Mayor Marilyn Johnson
Village Administrator, David Strohl
Village Clerk, Amy Goodman
Community and Economic Development Coordinator, Andrew Zupkoff
Village Vision