

Village of Forsyth Public Library
Library Commission Meeting Agenda

Wednesday February 13, 2019
1:00 p.m.
Library Program Room

The regular monthly meeting of the Forsyth Public Library Commission is scheduled for Wednesday February 13, 2019 at 1:00 p.m. in the in the Program Room located in the library.

Call to Order

Roll Call

Minutes

Minutes from December 12, 2018

Public comment: Anyone who wishes to address the Library Commission may do so at this time. Please state your name and address, and limit comments to three minutes or less. Relevant printed material and handouts that support your concerns or topic are welcome.

Old Business

New Business

- Magazine Sale
- Summer Reading Program 2019
- Library Promotion

Librarian's Report

Circulation, attendance, and library statistics for the month of December and January

Adjournment

Library Commission Meeting Minutes

Village of Forsyth Public Library

Wednesday, December 12, 2018

Call to Order

Call to order by Chairman Mary Jo Rowley at 1:01p.m.

Roll Call

Mary Jo Rowley

Pat Parr

Becky Wayne

Bernadette Birkholtz

Ken Kirchner arrived at 1:03 p.m.

Absent

Julia Livingston

Richard Moore

Also Present

Rachel Miller, Library Director

Minutes

Pat Parr moved, Bernette Birkholtz seconded to approve the November 14, 2018 minutes as submitted. Motion carried on voice vote; all members present voting yea.

Public Comment

None.

Old Business

None

New Business

Rachel proposed cancelling the January meeting. The next meeting will be February 13, 2019. Motion was made by Ken Kirchner. Pat Parr seconded. Motion carried on voice vote; all members present voting yea.

Patron Conduct - Library Behavior section of the library policy manual was reviewed. Updates to the section about appeals were recommended by the Village Attorney. Ken Kirchner made a motion to approve the policy updates as presented. Bernadette Birkholtz seconded. Motion carried on voice vote; all members present voting yea.

Librarian's Report

Director Miller presented her written reports for December 2018 and noted that both circulation and patron count were again down from last year.

December 18 from 10-7 will be FPL Christmas Open House.

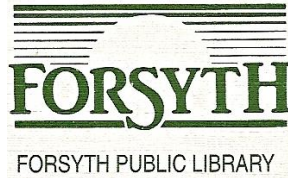
Ways to promote the library were discussed.

Adjournment

Pat Parr moved to adjourn, Ken Kirchner seconded. Motion carried on voice vote; all members present voting yea. Meeting adjourned at 1:42 pm.

Respectfully submitted,

Becky Wayne



**Library Director's Report
Library Commission Meeting
February 13, 2019**

December Library Statistics

- Circulation - 4,934 (December 2017 5,952)
- Attendance - 2,801 (December 2017 3,091)

January Library Statistics

- Circulation - 5,772 (January 2018 6,306)
- Attendance - 2,882 (January 2018 3,239)

Library Activities

- The Illinois Public Library Per Capita Grant application for FY19 has been completed and submitted. The amount we receive from this grant varies from year to year, but the most recent amount was \$4,362.50.
- The library's annual certification has been submitted to the Illinois State Library. Certification is required in order for libraries to continue to qualify for system services, grants, and programs.
- After a break for the holidays, Baby TALK and Story Time resumed in January. Baby TALK meets each Wednesday at 9:30 a.m. and is designed for children ages birth to three. Story Time is offered each Friday at 10:00 a.m. for ages 3-5.
- Library visitors are encouraged to create Valentines for Vets. Supplies will be available through February 9 and then the finished valentines will be mailed to the Veterans Affairs Illiana Health Care System in Danville.
- I attended a meeting of Local History and Genealogy Forum at the Chatham Public Library on January 11.
- Library staff continues to work cooperatively with Hickory Point Christian Village, bringing a "pop-up library" to their Independent Living wing on a monthly basis.
- The library also provides out-reach programming to Kids n' Fitness, taking a monthly story time to the 2-3 year old class.
- We continue the long-term project of collection inventory. All of the Young Adult collection has been done and we are close to completing the Children's collection.
- The library was closed due to snow on Saturday, January 12.

*Rachel Miller
February 8, 2019*



February 8, 2019

LIBRARY COMMISSION MEETING NOTICE

The Village of Forsyth Library Commission has scheduled a meeting for
Wednesday, February 13, 2019 at 1:00 p.m.

This meeting will be held in the Program Room at the Forsyth Public Library.
The agenda for the said meeting is attached.

If you have any questions, please call the Library at 877-8174.

Library Director
Rachel Miller

cc: Mary Jo Rowley
Bernadette Birkholtz
Ken Kirschner
Pat Parr
Rebecca Wayne
Julia Livingston
Richard Moore
Trustee Kerry Denison
Trustee Bob Gruenewald
Trustee Dave Wendt
Trustee Jim Peck
Trustee Jeremy Shaw
Trustee Kerstin Trachtenberg
Mayor Marilyn Johnson
Village Administrator, David Strohl
Village Clerk, June McCormick
Community and Economic Development Coordinator, Nic Duffle
Village Vision